



St. John Catholic School - Advisory Board Meeting

Mission Statement: St. John Catholic School exists to educate young men and women in the Catholic Christian faith who will enrich the community through their actions to love others, grow in faith, learn about the world, and believe in God's plan for salvation.

La Escuela Católica de San Juan existe para educar a los jóvenes en la fe católica/cristiana que enriquecerán a la comunidad a través de sus acciones. Amando al prójimo, CRECIENDO en la fe, APRENDIENDO sobre su mundo y CREYENDO en el plan de Dios para la salvación.

- Call to order
 - Time: 6:08 PM
- Roll Call
 - Pastor- Fr. Leo - present
 - Principal - Dr. Cristel Miller - present
 - President - Sean Urban - present
 - Vice President - Kirsten Bierschenk - present
 - Secretary - Elizabeth Morgan - present
 - Finance - Christine Beldner - present
 - Planning - Meredith Baker - absent
 - Development - Amanda Daniels - present
 - Policy - Meredith Baker - absent
 - Public Relations - Darbi Alstrom - absent
 - Membership - Michelle Fiedler - absent
 - Facilities - Dcn. George - present
 - Home & School Association - Summer Lamb - absent
- Opening Prayer - Led by Deacon George
- Reading & Approval of minutes
 - Dr. Miller emailed out the last meeting minutes and example from former committee 10/23/25 (from DEC 24) and included a copy of the Bylaws
- SAC Faith Formation - Handout and discussion on Catholic education from Father Leo.
- Reports
 - Pastor - None
 - Principal - Current Enrollment: 130. Down from 142 last year.
Re-enrollment for existing students for next year was opened this week.
Open enrollment for new students will start around mid-December-January.
We scheduled January 29th open house for prospective families and students.
January 25th-30th is Catholic Schools Week.
Plan to re-key building with tentative date of spring break.
Planned teacher retirements for end of current school year. Teacher recruitment efforts (NSU job fair)
Goal to increase Hispanic Catholic community enrollment.
Pre-K classes may be combined next year due to low student numbers.



Consider survey for Catholic families regarding barriers to sending their children to our parish school.

Last year's cost per student

Category	Amount
Payroll & Benefits	\$1,297,610.00
General and Admin Expenses	\$177,510.00
Program Instructional Expense	\$90,276.00
Total	\$1,565,396.00
Total Cost/Student enrollment	\$11,023.92

Clarifying points:

- ★ Wesleyan pays their faculty 78% of the the Oklahoma minimum salary scale
 - ★ [Bishop Kelley tuition and fees](#): Standard tuition is \$13,920
 - ★ Catholics Supporting a Parish: \$11,620
 - ★ Fees grade 9-11: \$695 Fees grade 12: \$790
- President - None
 - Vice President - None
 - Finance - Reports delayed due to timing of endowment updates.
Committee expects profit/loss and balance sheet summaries as applicable.
 - Planning - None
 - Development - Goal: \$150,000 for the school year.
Activities: Thank you dinner at Fr. Leo's house for school donors and hosts.
Donor dinners (raised \$19,000 so far). Two more donor dinners are planned for Spring 2026. Online auction raised \$9,266. A restricted gift was also provided to purchase needed school software. Wine pull scheduled December 7th in both parishes.
Grants: \$4,060 received for Chromebook lab update from Bartlesville Community Foundation.
Kiddie Park celebration potentially planned for end of school year.
Discussion on consolidating fundraising efforts to reduce donor fatigue.
Current Gross Amount: \$64,652.27
 - Policy - None
 - Public Relations - None
 - Membership - None



- Facilities - Safety Discussion. Fire marshal inspection completed; follow up actions needed.
Safety/security committee meeting scheduled.
- Home & School Association - None
- New Business
 - Shuttle Vans - Diocesan partnership offers good pricing and insurance coverage. Parishes need data and marketing plan to consider justifying purchase. Suggestion to track rental costs and field trip needs for future justification.
 - Open House - Brainstorm ideas for event activities.
 - Open Discussion- None
- Old Business
 - No previous tabled items.
- Adjournment
 - Time: 7:29 PM
 - Next Board Meeting date and time: Tuesday, January 6, 2026 at 6:00 PM